

FILED

NOV 05 2015

CITY CLERK

## RESOLUTION NO. 25, 2015

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in certain accounts of the EMS budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in another account of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:

FROM: #03-439.190		TO: #04-444.030	
Public Relations	\$ 126.97	Purch of Computers	\$ 126.97
FROM: #03-439.178		TO: #01-412.090	
Principal Note	\$1,700.00	Longevity	\$1,700.00
FROM: #01-412.129		TO: #01-412.250	
Overtime	\$ 300.00	Cell Phone	\$ 300.00
FROM: #01-412-129		TO: #01-412.108	
Overtime	\$7,200.00	EMS Specialty	\$7,200.00
Total	\$9,326.97	Total	\$9,326.97

Introduced by: Don Morris Don Morris, Councilman

Passed in open Council this 12<sup>th</sup> day of November, 2015.

Todd Nation Todd Nation, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 13<sup>th</sup> day of NOVEMBER, 2015.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 13<sup>th</sup> day of NOVEMBER, 2015.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

# REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: EMS (0270-0027)

DATE: 10-27-15

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>03-439.190</u>	<u>Public Relations</u>	<u>\$ 126.97</u>
TO:	<u>04-444.030</u>	<u>Purchase of Computers</u>	<u>\$ 126.97</u>
FROM:	<u>03-439.178</u>	<u>Principal Note</u>	<u>\$ 1,700.00</u>
TO:	<u>01-412.090</u>	<u>Longevity</u>	<u>\$ 1,700.00</u>
FROM:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 300.00</u>
TO:	<u>01-412.250</u>	<u>Cell Phone</u>	<u>\$ 300.00</u>
FROM:	<u>01-412.129</u>	<u>Overtime</u>	<u>\$ 7,200.00</u>
TO:	<u>01-412.108</u>	<u>EMS Specialty</u>	<u>\$ 7,200.00</u>

Total Amount to Be Transferred \$ 9,326.97

Department Head Approval:  
(Forward to Mayor)

Signature

Date: 10/27/15

Mayoral Approval:  
(Forward to Controller)

Signature

Date: 10-28-15

Controller Approval:  
(Forward to the Legal Department)

Signature

Date: 11/2/15

Received by Legal:

Date NOV 04 2015

Resolution # 25

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

**City of Terre Haute**



# Memo

**To:** Mayor Bennett  
Leslie Ellis, City Controller  
**From:** Jeff Fisher, Fire Chief  
**CC:** City Council  
**Date:** November 5, 2015  
**Re:** Resolution 25

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This Resolution has four parts:

1. Public Relations to Purchase to Computer Equipment; this line item was closed and an invoice was mistakenly put through. This was an error in my office and this Resolution is cleaning up this error.
2. Principal on Note to Longevity is due to the increase in Longevity pay.
3. Overtime to Cell Phone; is due to a mistake by the past Payroll Clerk paying other Asst. Chief out of the EMS Cell Phone line item instead of the correct line item.
4. Overtime to EMS Specialty Pay; is due to the increase in new Paramedics.

Feel free to contact me if you have any questions.

Jeff Fisher